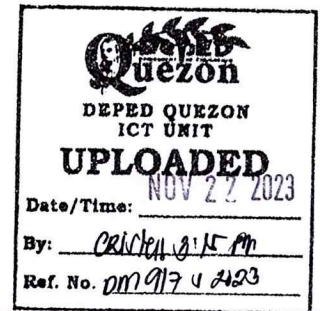




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



22 November 2023

DIVISION MEMORANDUM
DM No. 917, s. 2023

**SCHOOL GOVERNANCE COUNCIL FUNCTIONALITY ASSESSMENT FOR PUBLIC
SECONDARY SCHOOLS**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
School Heads In-Charge of Governance and Operations
Public Secondary School Heads
All Others Concerned

1. With reference to **DM-OUHROD-2023-1399** (Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools), this Office through the Division Composite Team of the School Governance Council announces the conduct of functionality assessment of SGC among Public Secondary Schools.
2. In connection, all public secondary schools shall accomplish the **SGC Functionality Assessment Tool (FAT)** through **tinyurl.com/SGC-FAT22-23** not later than **December 05, 2023**.
3. Please be advised that **only MOVs dated from August 22, 2022**, the declared opening date of class of School Year (SY) 2022 – 2023, **to dates onwards** are accepted and valid for the functionality assessment.
4. Kindly follow this link: **tinyurl.com/SGC-Ref-Materials**, for relevant reference materials and further guidance on the accomplishment of the FAT.
5. Immediate dissemination of and strict compliance with this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

smemgd11/22/2023

DEPEDQUEZON-TM-SDS-04-009-003



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